# Pagosa Farmers Market

**c/o Southwest Organization for Sustainability**

#### P.O. Box 2491

**Pagosa Springs, CO 81147**

**Spring 2024**

Dear Vendor,

**Welcome to the Pagosa Farmers Market! And to the SMALL GROWERS COOP!! We look forward to a successful season this year! Your participation makes locally-grown, farm fresh, and home prepared products available to consumers in Pagosa Springs and the surrounding community.**

**Please note the following: (and read the *attached*  Rules and Regulations)**

* Location of 2024 Market: Market organizers are working diligently to determine location. Uncertainty is caused by the CDOT project involving disruption of traffic in downtown Pagosa during the Market season.
* The Pagosa Farmers Market season runs from Saturday, June 1 to September 30 (subject to change due to weather and availability of produce). Hours: the Market opens promptly at 9 am and closes at 1:00 pm. Vendors are expected to arrive early enough to be ready at Market opening. Vendors are expected to **keep the Small Growers Coop booth operational until closing time**. As a safety precaution, no vehicles will be allowed within the Market after opening of Market.
* The Pagosa Farmers Market subsidizes the SMALL GROWERS COOP; no fee required.
* The Pagosa Farmers Market supplies a pop up tent and tables for use by vendors of the SMALL GROWERS COOP and vendors are expected to both set up and take down.
* The Farmers Market offers: 1) sales tax remittance (one-time fee $10) and/or 2) a shared umbrella Pagosa Springs Business License (one-time fee $5) and 3) a shared umbrella Archuleta County Use by Right Permit (one-time fee of $5).
* We keep our fees low to encourage your participation and to make it as profitable as possible for you. The cost of Market overhead and the marketing we do for you must be covered by grants that we seek each year from the Pagosa Springs Area Tourism Board.
* **Application deadline**: Vendors are invited to enter the Market at any time during the season. However, applications must be received **one week prior to the week of selling**. Failure to observe this deadline may result in refusal to allow participation.

For questions about the Small Growers Coop please contact: Market Manager, Pauline Benetti at [paulineb@centurytel.net](mailto:paulineb@centurytel.net) or call 970-264-5232.

KEEP THIS PAGE FOR YOUR INFORMATION

SIGN and COMPLETE

THE FOLLOWING APPLICATION

AND RETURN TO

Pagosa Farmers Market, c/o SOS; P.O. Box 2491; Pagosa Springs, CO

**2024 Season**

**Affidavit to be signed by all vendors**

**I have read and agree to abide by the above instructions. I understand that failure to abide by those instructions may result in my loss of ability to sell at the Pagosa Farmers Market at the discretion of Market management. I further agree not to hold the Pagosa Farmers Market, the Pagosa Farmers Market Committee, or the Southwest Organization for Sustainability responsible for any damages arising out of the sales of my products or from my presence at the market site.**

**Signature of Vendor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Owner Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business physical address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address if different from above\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name(s) of Booth Attendant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Do you have a Town of Pagosa Springs Business License?\_\_\_YES\_\_\_NO If yes, what is the number? \_\_\_\_\_\_\_\_\_\_\_\_

If no, will you: (please check one)

\_\_\_\_apply for a Town of Pagosa Springs Business License?

\_\_\_\_operate under the Pagosa Farmers Market license? (**A one-time fee of $5.00 will be assessed for the year**.)

Do you have a Colorado State Sales Tax License?\_\_\_YES\_\_\_NO If yes, what is the number? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If no, will you: (please check one)

\_\_\_apply for a Colorado Special Events Sales Tax License?

\_\_\_operate under the Pagosa Farmers Market Umbrella Colorado Sales Tax License and remit sales tax weekly to Market managers. (**A one-time fee of $5 fee for this service**)

**Please list ALL products that you will bring to the Pagosa Farmers Market AND anticipated date of availability on reverse side.**