Pagosa Farmers Market

**c/o Southwest Organization for Sustainability**

#### P.O. Box 2491

**Pagosa Springs, CO 81147**

**Spring 2024**

Dear Vendor,

**Welcome to the Pagosa Farmers Market! With your participation we look forward to a successful season this year! Your make locally-grown and produced, farm fresh, and home prepared products as well as select artisanal works available to consumers in Pagosa Springs and the surrounding community*.***

**Please note the following: (and read the *attached*  Rules and Regulations)**

* Location of 2024 Market: Market organizers are working diligently to determine location. Uncertainty is caused by the CDOT project involving disruption of traffic in downtown Pagosa during the Market season.
* Spaces at the Market will be assigned in advance based on date application is received.
* The Season: the Market season runs from Saturday, June 1 to September 30 (subject to change due to weather and availability of produce). Hours: the Market opens promptly at 9 am and closes at 1:00 pm. Vendors are expected to arrive early enough to be ready at Market opening. Vendors are expected to **keep their booths operational until closing time**. As a safety precaution, no vehicles will be allowed within the Market area after opening..
* Market fees: Fees will be affected by location but should be no more than $25 for a 10x10 space collected each Market day..
* The Farmers Market offers: 1) sales tax remittance (one-time fee $10) and/or 2) a shared umbrella Pagosa Springs Business License (one-time fee $5) and/or 3) a shared umbrella Archuleta County Use by Right Permit (one-time fee of $5).
* We keep our fees low to encourage your participation and to make it as profitable as possible for you. The cost of Market overhead and the marketing we do for you must be covered by grants that we seek each year from the Pagosa Springs Area Tourism Board.
* **Application deadline**: Vendors are invited to enter the Market at any time during the season. However, applications must be received **one week prior to the week of selling**. Failure to observe this deadline may result in refusal to allow participation.

For questions, please contact: Market Manager, Pauline Benetti **at** **pagosafarmersmarket@gmail.com**

KEEP THIS PAGE AND THE RULES AND REGULATIONS FOR YOUR INFORMATION

SIGN and COMPLETE

THE FOLLOWING APPLICATION

AND RETURN TO

Pagosa Farmers Market, c/o SOS; P.O. Box 2491; Pagosa Springs, CO

**Pagosa Farmers Market Application**

Pagosa Farmers Market, c/o SOS; P.O. Box 2491; Pagosa Springs, CO

**2024 Season**

**Affidavit to be signed by all vendors**

**I have read and agree to abide by the Rules and Regulations of the Pagosa Farmers Market (See Page 1). I understand that failure to abide by market regulations may result in my loss of ability to sell at the Pagosa Farmers Market, with or without a refund of any unused portion of my booth fee, at the discretion of Market management. I further agree not to hold the Pagosa Farmers Market, the Pagosa Farmers Market Committee, or the Southwest Organization for Sustainability responsible for any damages arising out of the sales of my products or from my presence at the market site.**

**Signature of Vendor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Owner Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business physical address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address if different from above\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name(s) of Booth Attendants \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Do you have a Town of Pagosa Springs Business License?\_\_\_YES\_\_\_NO If yes, what is the number? \_\_\_\_\_\_\_\_\_\_\_\_

If no, will you: (please check one)

\_\_\_\_apply for a Town of Pagosa Springs Business License?

\_\_\_\_operate under the Pagosa Farmers Market license? (**A one-time fee of $5.00 will be assessed for the year**.)

Do you have a Colorado State Sales Tax License?\_\_\_YES\_\_\_NO If yes, what is the number? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If no, will you: (please check one)

\_\_\_apply for a Colorado Special Events Sales Tax License?

\_\_\_operate under the Pagosa Farmers Market Umbrella Colorado Sales Tax License and remit sales tax weekly to Market managers. (**A one-time fee of $5 fee for this service**)

**Please list ALL products that you will bring to the Pagosa Farmers Market AND anticipated date of availability on reverse side.**